

**University of Alberta  
Descriptive Inventory**

**Accession 70-91**

16/7/70

**Material Related to Senate:**

**Box 1**

1. Minutes. March 30, 1903 – April 25, 1915

**Box 2**

2. Minutes. "Book 1" Sept. 21, 1915 – May 11, 1921.
3. Minutes. "Book 2" June 9, 1921 – Nov. 12, 1925.
4. Minutes. "Book 3" May 13, 1925 – May 14, 1930.

**Box 3**

5. Minutes. "Book 4" October 10, 1930 – May 14, 1936.
6. Minutes. "Book 5" December 18, 1938 – November 17, 1944.

**Box 4**

7. Minutes. "Book 6" February 27, 1945 – May 13, 1954.
8. Minutes. "Book 7" October 29, 1954 – May 24, 1961.
9. Minutes. "Book 8" November 17, 1961 – November 12, 1965.
10. Reports. "Book 1" May, 1928 – May, 1932.
11. Reports. "Book 2" May, 1933 – May, 1935.

**Box 5**

12. Reports. "Book 3" May, 1936 – May, 1940.
13. Reports. "Book 4" May, 1941 – February 19, 1943.
14. Elections, Senate. Nominees and Ballots. 1927 – 29.
15. Medical School, Special Convocation (Fiftieth Anniversary) Program.  
September 21, 1983.
16. Jubilee Convocation. Program and Invitation. October 27, 1958.

## Material Related to General Faculty Council

17. Minutes. "Book A" February 14, 1914 – May 19, 1923.

18. Minutes. "Book B" October 9, 1923 – April 27, 1931.

### Box 5a

19. Minutes. "Book C" October 25, 1931 – April 26, 1943.

### Box 6

20. Minutes. "Book D" September 27, 1943 – May 9, 1949.

21. Minutes. "Book E" September 29, 1947 – October 24, 1949.

22. Minutes. "Book F" November 28, 1949 – May 11, 1951.

23. Minutes. "Book G" September 24, 1951 – May 11, 1953.

24. Minutes. "Book H" September 28, 1953 – February 23, 1955.

### Box 7

25. Minutes. "Book I" March 28, 1955 – January 28, 1956 (?).

26. Minutes. "Book J" February 25, 1957 – November 24, 1958.

27. Minutes. "Book K" January 28, 1959 – May 12, 1960.

28. Minutes. "Book L" September 26, 1960 – May 17, 1962.

### Box 8

29. Minutes. "Book M" September 24, 1962 – May 22, 1964.

30. Minutes. "Book N" September 23, 1964 – January 31, 1965.

31. Minutes. "Book O" February 16, 1966 – April 13, 1967.

### Box 9

32. Minutes. "Book P" April 24, 1967 – April 24, 1968.

33. Reports. "Book 1" January 4, 1943 – May 10, 1946.

34. Reports. "Book 2" May, 1947 – May, 1949.

35. Reports. "Book 3" May, 1950 – June, 1951.

### Box 10

36. Reports. "Book 4" May, 1952 – June, 1954.

37. Reports. "Book 5" April, 1955 – June, 1956.

38. Reports. "Book 6" May, 1957 – June, 1959.

## Material Related to Faculties and Schools

39. Agriculture, Faculty of. Minutes. "Book 1" Sept. 1, 1915 – May 8, 1933.

### Box 11

40. Agriculture, Faculty of. Minutes. "Book 2" Sept. 18, 1933 – May 9, 1948

41. Applied Science, Faculty of. Minutes. November 17, 1913 – March 13, 1916.

Contains an alphabetical list of students, 1922-23.

42. Arts and Science, Faculty of. Minutes. Sept. 16, 1908 – Nov. 28, 1913.

Discussion of University crest and colours.

43. Education, Faculty of. Minutes. March 11, 1929 – April 9, 1946. These minutes trace the development of the faculty from its position as part of the Department of Philosophy in 1929.

44. Education, Faculty of. Minutes.                   Edmonton: May 9, 1946 – Dec. 6, 1949

Calgary: May 3, 1945 – Dec. 13, 1949

45. Education, Faculty of. Minutes. Jan. 10, 1950 – Dec. 1, 1959.

### Box 12

46. Education, Faculty of. Minutes. Jan. 5, 1960 – Dec. 3, 1963.

47. Education, Faculty of. Minutes. Jan. 7, 1964 – Dec. 3, 1967.

48. Graduate Studies, Faculty of. Minutes. "Book 1" Nov. 28, 1912 – Nov. 18, 1931. This book is actually a record of the Committee on Graduate Studies from which the faculty evolved.

49. Graduate Studies, Faculty of. Minutes. "Book 2" Apr. 13, 1932 – Oct. 10, 1946.

50. Graduate Studies, Faculty of. Minutes "Book 3" Mar. 27, 1947 - Oct. 18, 1955.

51. Graduate Studies, Faculty of. Minutes "Book 4" Nov. 24, 1958 – Dec. 15, 1961.

52. Law, Faculty of. Minutes. May 10, 1922 – May 11, 1925. Also contains minutes of the Revision Committee, Board of Examiners in Law. Sept. 7, 1922 – May 27, 1929.

## Materials Related to the Registrar

53. Examination results. 1908-10

### Box 13

54. Prizes, Recipients of. May, 1926 – May, 1929.

55. a. Grade XII Examinations. Statistical Material. 1955 – 1959.

55. b. Grade XII Examinations. Statistical Material. 1960 – 1963.

56. Registration of Students in Subjects. 1909 – 10.

## Material Related to Departments

57. Animal Science, Department of. Minutes. January 3, 1921 – June 15, 1922.  
May 12, 1942 – October 3, 1953.

58. Chemistry, Department of. Minutes. March 23, 1914 – April 28, 1928.  
(handwritten)

59. Chemistry, Department of. Minutes. March 23, 1914 – April 28, 1928.  
(typewritten)

60. Chemistry, Department of. Minutes. May 2, 1942 – October 6, 1954.

61. Civil Engineering, Department of. Minutes. September 4, 1914 – May 6, 1943.

62. Electrical Engineering, Department of. Minutes.  
October 26, 1914 – March 28, 1948

63. English, Department of. Minutes. November 3, 1914 – May 21, 1930.

64. Household Economics, Department of. Minutes.  
December 15, 1919 – June 5, 1926.

65. Mechanical Engineering, Department of. Minutes.  
November 13, 1947 – December 5, 1947.

### Box 14

66. Mining and Metallurgy, Department of. Minutes.  
January 10, 1942 – February 20, 1943.

67. Philosophy, Department of. Minutes. October 18, 1915 – July 18, 1945.

68. Physiology & Pharmacology, Department of. Minutes.

August 30, 1920 – October 27, 1927.

February 17, 1942 – April 30, 1927.

### **Committees. Reports and Minutes**

- 69.a. Acceleration of University Training, Special Committee to Intergrate Proposals for. Minutes. February 4 - 13, 1942
- 69.b. English, Committee on the use of. Minutes. November 4, 1927 – April, 1932
70. Appointments Board, Minutes. March 22, 1938 – March 10, 1941.
71. Admissions, Committee on. Minutes. May 6, 1914 – April 20, 1918.
72. Admissions Committee. Minutes. “Book A” May 4, 1918 – August 25, 1921.
73. Admissions Committee. Minutes. “Book B”  
September 1, 1921 – August 21, 1924.
74. Admissions Committee. Minutes. “Book C” August 28, 1924 – June 24, 1926.
75. Admissions Committee. Minutes. “Book D” June 30, 1926 – May 22, 1930.
76. Admissions Committee. Minutes. “Book E” June 6, 1930 – November 20, 1936.

### **Box 15**

77. Admissions Committee. Minutes. “Book F” November 20, 1936 -March 4, 1943
78. Admissions Committee. Minutes. “Book G”  
October 16, 1945 – November 29, 1951.
79. Admissions Committee. Minutes. “Book H”  
February 28, 1953 – October 1, 1955.
80. Disciplinary Committee, Reports of Cases considered by.  
Nov. 16, 1928 – April 29, 1939.
81. Education (General), Report of the Special Committee on. 1943. 3 copies.  
Chairman: ----- and often referred to as “the Stewart Report on General Education.” The Committee conducted a study of, and made recommendations on, general education teaching at the University.
82. English, Committee on the use of. List of students requiring assistance.  
1927-31

83. Examinations Committee. Minutes. October 31, 1913 – December 15, 1921.  
Contains an undated typewritten report of the Committee about rules and regulations re: Examinations.

**Box 16**

84. Examinations Committee. Minutes. "Book 1" Jan. 5, 1922 – October 18, 1938  
85. Examinations Committee. Minutes. "Book 2" Dec. 7, 1938 – Feb. 11, 1950.  
86. Exchange Professorship, Committee on. Minutes. Oct. 6, 1922 - May 5, 1927  
87. Freshman Committee. Minutes. September 24, 1920 – June 20, 1921 (typed)  
88. Freshman Committee. Minutes. "Book 1" Sept. 24, 1920 – May 12, 1923.  
(typed)  
89. Freshman Committee. Minutes. "Book 2" May 18, 1923 – Sept. 20, 1930.  
90. Freshman Committee. Minutes. "Book 3" Sept. 24, 1930 – May 7, 1933.

**Box 17**

91. Freshman Committee. Minutes. "Book 4" August 5, 1938 – October 6, 1944.  
This Committee was renamed First Year Committee in 1944.  
92. First Year Committee. Minutes. "Book 5" October 6, 1944 – May 11, 1948.  
93. First Year Committee. Minutes. "Book 6" October 27, 1948 – May 12, 1959.  
94. Freshman Committee.(?) Minutes "Book 7" October 28, 1959 – May 27, 1963  
95. First Year Committee. Minutes. October 1, 1949 – March 10, 1949(?).

**Box 18**

96. First Year Committee. Report. 1948-49.  
97. First Year Committee. Report. 1949-50.  
Includes Minutes. Oct. 28 – Dec. 1949.  
98. First Year Committee. Report. 1950-51. Contains "Table of Contents, 1949-50," which is incorrectly placed.  
99. First Year Committee. Report. 1951-52.  
100. First Year Committee. Report. 1952-53.  
101. First Year Committee. Report. 1953-54.  
102. First Year Committee. Report. 1954-55  
103. First Year Committee. Report. 1955-56.

**Box 19**

104. First Year Committee. Report. 1956-57 (2 copies).
105. First Year Committee. Report. 1955-57 (4 copies).(?)
106. First Year Committee. Report. 1958-59.

**Box 20**

107. First Year Committee. Report. 1959-60 (2 copies).
108. First Year Committee. Report. 1960-61.
109. First Year Committee. Report. 1961-62.
110. First Year Committee. Report. 1962-63 (2 copies)
111. Honours, Committee on. Minutes. Nov. 23, 1913 – Jan. 29, 1929.

**Box 21**

112. Liaison Committee. Minutes. April 20, 1929 – January 13, 1944. This was a joint committee of the School of Education, the Provincial Department of Education, and the University of Alberta.
113. Matriculation Study Sub-Committee. Progress Report. Feb. 1958. 52 copies. (extra copies in boxes 24/25)
114. Memorial Organ, Committee to make arrangements for dedication. Sept 14, 1925 – Oct. 5, 1953. This committee evolved into the Committee on the Memorial Organ.
115. Nursing Schools, Committee for Inspection of. Regulations and general printed material re: Nursing. 1948-52.
116. Nursing Schools, Committee for Inspection of. Correspondence. August 17, 1951 – August 20, 1953.
117. Nursing Schools, Committee for Inspection of. Report. No date. [1953]
118. Oswald Creighton Memorial Prize, Committee on.  
Minutes. October 23 - December 11, 1923
119. Physical Education, Committee on. Minutes. October 11, 1914 – April, 1939.
120. Registration Committee. Minutes. October 23, 1914 – December 24, 1915.
121. Returned Soldiers' Studies, Advisory Committee on. Minutes.  
May 3, 1919 – October 26, 1922.

122. Semester System, Committee on. Master File.  
March 23, 1954 – February 2, 1965.
123. Student Guidance, Committee on. Minutes. April, 1944. Three copies.
124. Students' Athletics, Committee on. Minutes.  
October 16, 1920 – April 26, 1937.
125. Students' Athletics, Committee on. Minutes. April 13, 1944 – April 25, 1945.  
Includes a Report of Sub-Committee on and Post War Planning for Physical Education and Student Athletics.
126. Teacher Evaluation, Committee for the Evaluation of...for Salary Purposes.  
Minutes. April 27, 1951 – December 14m 1958.

#### **Box 22**

127. Time Table Committee. Minutes, Records. September 25, 1914 – April, 1927.
128. Time Table Committee. Minutes, Records. February 15, 1946 – January 15, 1958.
129. Board of Governors, Report of. Two copies. June 30, 1913.
130. Alberta College. Summer Session of Religion. July, 1913 – 1929.
131. a. Original Registration of Students. 1908-09. Includes oath of submission to University.
- 131.b. Examiners, Board of. Minutes. March 9, 1911 – June8, 1921.

#### **Materials Related to Professions**

132. Optometry, Board of. Correspondence. May 20, 1920 – June 16, 1950.
133. Alumni Association. Minutes. Sept. 23, 1920 – June 27, 1930.
134. Alumni Association. Edmonton Branch. Minutes.  
May 30, 1925 - May 8, 1933.

#### **Box 23**

135. Alumni Association. Edmonton Branch. Correspondence, financial reports.  
1930 – October 4, 1934.
136. Soldiers' Comforts Club. Minutes. October 29, 1915 – May 17, 1919
138. Campus, Plan of. 1947. Press production plate (Missing)



139. Seal, University of Alberta

**Box 24**

Extra copies of item 113.

**MAP CHEST**

137. Book Plate, University of Alberta. April, 1950. Design by H.G. Glyde.

**Oversized**

140. Tory, Henry Marshall – Press production plate.